

MINUTES  
REGULAR MEETING  
WAUSAU TOWN COUNCIL  
JANUARY 11, 2018  
WAUSAU TOWN HALL CHAMBERS  
1607 SECOND AVENUE, WAUSAU FL 32463  
6:00 PM

Roger Hagan Mayor Present	Berna Palmer Mayor Pro-Tem Present	DeWayne Carter Member Present	Judy Carter Member Absent	Shirley Rightenburg Member Present
---------------------------------	--	-------------------------------------	---------------------------------	--

- 
- I PROCLAMATION: Mayor Hagan called the meeting to order, welcomed everyone, invocation was led by Councilman Carter, and Pledge of Allegiance by all. Mayor Hagan explained to Mrs. Rightenburg that the consent agenda would be acted on prior to her being sworn in.
- II CONSENT AGENDA: The following items on the consent agenda were approved with a motion by Mr. Carter, second Mrs. Palmer with Palmer, Carter, and Hagan voting Yes.
- A. Payment of Town Bills: Including FRDAP Bills & other grant related bills
  - B. Fire Department Minutes, Training Records
  - C. Minutes: November 9, 2017 workshop and meeting; December 14, 2017
  - D. Reconciled Bank statements, Trial Balance, and Profit & Loss

Mayor Hagan stated that the Clerk was going to administer the Oath of Office to newly appointed Council member Mrs. Shirley Rightenburg to fill the position of her Dad, Mr. Culbreth. Clerk performed the Oath of Office and Council welcomed Mrs. Rightenburg to her seat on the council.

- III. AGENDA AUDIENCE:
- A. Susan Cook Wausau Garden Club: Mrs. Cook stated that she was representing the Wausau Garden Club. Mrs. Cook presented a display and stated that the Garden Club would like to do a seasonal display to beautify the front porch and that was here to ask permission to do so. After discussion Motion by Mr. Carter, Second Mrs. Palmer, to give permission to the Wausau Garden Club to go forward with the beautification project for the porch and grounds, motion carried with Palmer, Carter, Rightenburg, and Hagan voting yes.

- B. Mrs. Lucinda Simonson presented a letter (attached) asking the Council to designate a place for the Blue Star Marker to be placed on town property when the road is widened. Mrs. Simonson stated that Mr. and Mrs. Tharp were going to store the marker when FDOT removes it from its present place. After discussion Mayor and Council assured Mrs. Simonson and the members of the Garden Club that the town would provide a place for the marker on town property near Highway 77. Mrs. Merle Jones also referred to the Welcome to Wausau signs at the North and South ends of town. Mrs. Jones stated that the club was maintaining the sign at the intersection of Second and Pioneer but had discontinued the maintenance on the north and south signs until after the road construction and asked the members to be thinking about what we wanted to do with these signs once the road is widened. Council agreed and stated that we have about 11 months to think about what we want to do with the signs.
- C. Sam Rudd Volunteer Fire Chief: Mayor Hagan and Council welcomed Chief Rudd and asked about the fire from last month. Chief Rudd stated that the family was taking it day by day. Chief Rudd stated that overall the equipment was in good shape however they were going to have an expense coming up, Mr. Rudd stated that a valve was going out on the engine that would eventually need to be replaced. Mayor Hagan asked about training, Chief Rudd stated that meetings and training were held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays each month. Mayor Hagan asked about the possibility of a demonstration of the abilities of the fire department at a fund raiser possibly in the spring. Chief Rudd stated that he would begin to make this happen and address with the Council in March. Mayor Hagan went on to say that the live nativity scene was a wonderful event and that he was looking forward to the Easter Parade and Celebration. Council thanked Mr. Rudd for attending.

IV. NON-AGENDA AUDIENCE: Effective October 1, 2013, Florida Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before a Board or Commission." Everyone shall have three (3) minutes to speak on the proposition before the Council.

#### V. Tabled Items

- Part Time Position: Tabled last month for action this month (copy of NCBA contract attached for record) After discussion with Mrs. Palmer stating that she "had done her homework" and had spoken with Mike and Mrs. Pauline Mills with the NCBA Program and that if Betty was moved they would send someone else to us. At this point Mrs. Palmer made a motion

to that the part time position off the table until the council deems necessary to bring this item back, second Mr. Carter, motion carried with Rightenburg, Carter, Palmer and Hagan, voting yes.

VII. Clerk:

- A. 2018 CDBG Grant Cycle Steps: Committee appointment: Clerk stated that at last months meeting the members agreed to bring back names to be contacted to serve on the Citizens Advisory Task Force for the upcoming CDBG Grant. Clerk also stated Mr. Fox asked that the members consider remodeling or rebuilding the Possum Palace. Clerk stated that the Possum Palace is the hub of any town activities as well as the Fun/Possum Day Festival and that our building was in very bad shape. After discussion with a motion by Mr. Carter, second Mrs. Rightenburg to submit the Possum Palace as our project and for the clerk to send letters and forms to the following people: Donna Taylor; Carol West; Scott Schoen; Troy Landry; B.J. Phillips, John Earl Walsingham; Jimmy Walters; and Deion Goodman, Clerk will contact Ms. Carter to see if she has anyone she would like to recommend or if the Clerk has anyone to also send a form to motion carried with Palmer, Rightenburg, Carter, and Mayor Hagan voting yes.
- B. Ethics Training Opportunities: (attached) Clerk stated that in the packets was Ethics Training opportunities offered by the Northwest Florida League of Cities at no charge to municipalities. Clerk stated that she had registered for the Marianna training on the 18<sup>th</sup>. Mrs. Palmer, Mr. Carter and Ms. Carter also will attend the Marianna training. Mayor Hagan will attend the Bascom training.
- C. FRDAP Projects: Clerk stated that the Walking Trail project needs to be completed by March and that with the bids coming in so high that Ms. Shannon with Dewberry had suggested that we contact local contractors to see if they can give a quote to do the project within the budget. Clerk stated that she had contacted Mike Moody Construction and Tod Beasley with Land Care Concepts about possible quotes on the projects and would contact more if the Council wished to provide names. After discussion motion by Mrs. Palmer, second Mr. Carter for the Clerk to get quotes from the local contractors and when received notify the Mayor to call a special meeting, motion carried with Palmer, Carter, Rightenburg, and Mayor Hagan voting yes.
- D. Code Enforcement: Clerk reported that she had been in contact with Washington County Code Enforcement who stated that she was checking on

the interlocal agreement that Mr. Goodman was preparing before he left both Washington County and the Town. Clerk stated that it was her understanding that this would be a service under the current services provided by Washington County and would not be an additional charge to us. Council directed the Clerk to contact our attorney also to see what the status on this is as we do have issues within the town that need to be addressed.

- E. Small County Outreach Program FDOT: Clerk presented the members with email from FDOT on the SCOP program for Municipalities after discussion motion by Mr. Carter, second Mrs. Rightenburg to ask our engineers to submit an application with Second Avenue from Jackson Street to Pioneer Road as our first priority project and Memorial Drive as our second priority project, motion carried with Palmer, Rightenburg, Carter, and Mayor Hagan voting yes.
  - F. Annual parades: Clerk stated that she need approval for the following parades the Easter Parade to be held on March 24<sup>th</sup>, Fun/Possum Day on August 4<sup>th</sup> and the Christmas Parade on December 8<sup>th</sup>, 2018 motion to this effect by Mrs. Palmer, second Mrs. Rightenburg, motion carried with a Carter, Rightenburg, Palmer and Mayor Hagan voting yes.
- VIII. Mayor Pro-Tem: Berna Palmer: Nothing
- IX Member DeWayne Carter: Mr. Carter stated that since the death of Mr. Culbreth he had been serving both as the Water liaison and the Street liaison and would like to recommend Mrs. Rightenburg to take over the water department, Mrs. Rightenburg agreed to serve as the liaison to the Water Department. Mr. Carter will also stay over maintenance.
- X. Member Judy Carter: Absent
- XI Mayor Roger D. Hagan:
- A. Mayor Hagan stated that he had been in contact with Ted Everett with Washington County Chamber of commerce and had discussed with him the possibility of getting more businesses to come to town. Mayor Hagan stated that when the road project is complete there might be some surplus properties available through FDOT that we might could market for development. Clerk stated that at one meeting she had asked about this and was told that the town could send a letter requesting that any surplus properties be deeded to the town that if we did not ask we would not know. Mayor Hagan stated that Mr. Everett had indicated that he would come to a council meeting to discuss this if the council so desired. Council directed the Clerk to ask Mr. Everett to the February meeting.

- B. Attorney Jeff Carter: Mayor Hagan presented the members with an email from Mr. Carter attached after discussion with Mrs. Palmer stating she would like to know why he was leaving the firm and with Mayor Hagan replying that she was more than welcome to call him however he felt that it was really none of our business. After discussion motion by Mr. Carter, second Mrs. Palmer to retain the services of Attorney Jeff Carter and authorize the Mayor to execute the new agreement, motion carried with Carter, Palmer, Rightenburg, and Mayor Hagan voting Yes.
- C. Memorandum of Understanding: (attached) Mayor Hagan presented the members with an agreement with Washington County to use the Possum Palace as a staging area in the case of a disaster. Motion by Mr. Carter, second Mrs. Rightenburg to authorize the Mayor to execute the agreement with Washington County to use the Possum Palace as a staging area in the event of a disaster, motion carried with Palmer, Carter, Rightenburg and Mayor Hagan voting Yes.

XII Adjournment: Mayor Hagan declared the meeting adjourned.

**INFORMATION**

- Office and Public Works Closed January 15<sup>th</sup> Martin Luther King Day

The next regularly scheduled Meeting of the Wausau Town Council will be February 8, 2018 at 6:00 PM at the Wausau Town Hall 1607 Second Avenue, Wausau FL The Town of Wausau will accommodate handicapped and disabled persons who wish to attend these meetings. Contact the Wausau Town Hall at 638-1781, at least 48 hours before the meeting date to make arrangements.

---

Margaret Riley, Clerk

---

Roger D. Hagan, Mayor